



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

Secretary/Treasurer’s Report: December 9, 2023 – March 22, 2024

Date: March 22, 2024
 To: Shandon-San Juan Water District Board of Directors
 From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

Assessments for FY 2023/24:

Assessments were levied on July 26, 2023. \$401,140.26 was due January 26, 2024. \$389,938.35 has been collected to date.

Income:

Income for the period totaled \$155,428.01 from FY 23-24 Assessments.

- 12/28/23 Deposit: \$79,179.61
- 02/07/24 Deposit: \$76,248.40

Account Receivable:

The A/R total for FY 23-24 Assessments is \$11,202.01.

Expenses

Expenses for the period totaled \$21,438.75.

FY 2023-24 Budget Summary – Year to Date

	FY 23-24 Budget	FY 23-24 YTD Total	FY 23-24 Balance
Income	\$401,140.26	\$389,938.25	\$11,202.01
Expenses	\$305,414.75	\$98,575.15	\$206,839.60
Contingency (10%)	\$30,500 (could move to project fund at year end if unused)	\$0	\$30,500
Projected YE Balance	\$65,225.51 (could move to project fund at year end)		

Cash Position

After paying expenses noted above, the District has a current cash position of \$678,196.35. Managing on a cash basis, the District’s fund balance is:

- \$237,339.60 – Remaining operating funds for FY 23-24 plus 10% contingency
- \$440,856.75 – Funds earmarked for GSP Implementation projects, management actions, and studies

Board Training & Certifications

- Form 700s – due April 1, 2024. Filed through Netfile. Each Director should have received an email from the County.
- Ethics Training is required every two years. <https://localethics.fppc.ca.gov/login.aspx>.
- Sexual Harassment Training is required every two years.

Director	COI – Form 700 (Required Annually by April 1)	Ethics Training (Required Biannually)	Sexual Harassment Training (Required Biannually)
Willy Cunha	Completed 01/22/24	Completed 02/17/23	Completed 02/01/23
Marshall Miller	<i>Need to Complete</i>	<i>Need to Complete</i>	Completed 03/10/23
Ray Shady	<i>Need to Complete</i>	Completed 09/23/23	<i>Need to Complete</i>
Steve Sinton	<i>Need to Complete</i>	Completed 08/25/22	Completed 03/10/23
Matt Turrentine	<i>Need to Complete</i>	Completed 03/19/23	Completed 03/10/23

2023 State Controller’s Report

SSJWD’s Special District Financial Transaction Report was electronically submitted on January 31, 2024.

2023 Government Compensation Report

SSJWD’s Government Compensation Report was electronically submitted on February 28, 2024.

Audit for FY 22-23

SSJWD’s audit for FY 22-23 is being prepared by Moss, Levy, & Hartzheim. It is due to both the County and the State by June 30, 2024.