



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

MEETING AGENDA

August 13, 2025

NOTICE IS HEREBY GIVEN that the Board of Directors of the Shandon-San Juan Water District/Shandon-San Juan Groundwater Sustainability Agency will hold a special meeting at **9:00 A.M. on Wednesday, August 13, 2025**, at the Illy Lodge at Illy Sunnyslope Farms located at 3385 Truesdale Rd., Shandon, CA 93461. Virtual options are available for public participation.¹

Alternate Locations: Director Miller will participate in the meeting via video conference from 132 E. Carrillo Street, Santa Barbara, CA 93101.

Virtual Options for Public Participation:

<https://us06web.zoom.us/j/81384828713?pwd=5jBzq7ATL9rAdRzK7GvzsBG7p6r5qg.1>

Meeting ID: 813 8482 8713 **Passcode:** 511022 **Dial:** (669) 900-6833

To view supporting documents, go to: <https://www.ssjwd.org/agendas-minutes>

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
 - a. Meeting Minutes – June 27, 2025 SSJWD Special Meeting
 - b. Secretary/Treasurer's Report – August 8, 2025
5. **Discuss Upcoming SSJWD Board Elections**
6. **Paso Robles Area Groundwater Authority (PRAGA) and SGMA Implementation Updates**
 - a. Re-Cap of PRAGA Public Hearing on August 1, 2025
 - b. Update on PRAGA's Next Steps Following Prop 218 Failure
 - c. Discuss and Possibly Provide Direction on PRAGA's Alternative Revenue Options – PRAGA Staff Recommends Option #2
 - i. Option #1 – GSA Member Contributions
 - ii. Option #2 – Gap Funding + Prop 26 Rate Process
 - iii. Option #3 – Gap Funding + Prop 218 Rate Process
 - d. Update from SSJWD Consultants – Randy Diffenbaugh and Confluence Engineering Solutions
 - e. Next Paso Robles Area Groundwater Authority Meeting mid-August
7. **Discuss Potential Revisions to Approved SSJWD Budget for FY 2025-26**
 - a. SSJWD Budget for FY 2025-26 Approved on June 27, 2025
 - b. Discuss Potential Revisions to SSJWD Budget for FY 2025-26 Based on PRAGA's Alternative Revenue Options
8. **Consider Approval of Resolution 25-003 Authorizing Levy and Collection of 2025 Assessment for Fiscal Year 2025-26**

¹ SSJGSA/SSJWD will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

- 9. Consider Approval of First Amendment to Agreement between Tripepi Smith & Associates and the Shandon-San Juan Water District for Community Outreach/General Communications Support**
- 10. Next Regularly Scheduled Meeting – September 24, 2025 at 9am**
- 11. Adjourn**

NOTE: In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Bertoux & Co. 930 Nysted Dr. St. A Solvang, CA 93463 805-451-0841 admin@ssjwd.org. Notification of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting. Copies of Meeting Documents can be found on our District Website <https://www.ssjwd.org/> or requested by contacting Bertoux & Co. 930 Nysted Dr. St. A Solvang, CA 93463 805-451-0841 admin@ssjwd.org.



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

UNAPPROVED MEETING MINUTES June 27, 2025 Special Meeting

The Board of Directors of the Shandon-San Juan Water District (SSJWD) and Shandon-San Juan Groundwater Sustainability Agency (SSJGSA) held a special meeting on Friday, June 27, 2025, at 9:00am at the Illy Lodge at Illy Sunnyslope Farms located at 3385 Truesdale Rd., Shandon, CA 93461. As a courtesy, virtual options were made available for public participation. The agenda and all supporting documents were posted at <https://www.ssjwd.org/agendas-minutes>.

I. Call to Order

Vice President Sinton called the meeting to order at 9:05am on Friday, June 27, 2025.

II. Roll Call

Directors Present: Ray Shady
Steve Sinton
Matt Turrentine

Directors Absent: Willy Cunha
Marshall Miller

III. Public Comment

Mr. Powell requested the following documents from SSJWD.

- A copy of SSJWD's professional services agreement with Confluence Engineering Solutions approved at the April 29, 2025 board meeting.
- Copies of Form 700 submitted by each SSJWD Board member and SSJWD legal counsel for calendar year 2024.
- Copies of Certificates of Designation for SSJWD Board members.

IV. Consent Agenda

The following motion was made by Director Turrentine, seconded by Director Shady, and passed 3-0 with a roll call vote.

MOTION – Approve the minutes from the April 29, 2025 Board meeting and the Secretary/Treasurer's Report dated June 20, 2025, as presented.

V. Director's Reports

Water Resources Advisory Committee (WRAC): Vice President Sinton attended the SLO County WRAC meeting on June 4, 2025. Highlights include:

- The Central Coast Regional Water Quality Control Board is sponsoring free, voluntary drinking water sampling for residents on the Central Coast who get their drinking water from a private or shared groundwater well. This program is intended to help inform residents who don't get their drinking water from a public water system about the safety of their drinking water.

- The WRAC received an update from County Staff regarding State Water Project (SWP) Policies. District staff are preparing to bring a proposed update to the SWP Policies to the District Board for consideration. The target date is June 17, 2025.
- The Central Coast Blue Project, funded by a grant received from the Department of Water Resources, has experienced several challenges, which have significantly delayed and scaled back its benefits. This includes a 1-year pause due to escalating costs and a loss of project partners. Staff anticipate going to the Board of Supervisors in Summer 2025 with the recommendation for direction to return to the WRAC with a proposed project, or suite of projects, to replace Central Coast Blue in the grant agreement.

VI. Paso Robles Area Groundwater Authority & SGMA Implementation Updates

- a. Prop 218 Notices: The Paso Robles Area Groundwater Authority ("PRAGA") is conducting a public notification process regarding a proposed Groundwater Management Charge ("Charge") and has mailed notices to landowners within the Basin. This proposed Charge is intended to fund the implementation of the Paso Robles Groundwater Sustainability Plan and maintain compliance with the Sustainable Groundwater Management Act (SGMA). The notice to landowners included the methodology for rate calculation and maximum proposed rates, instructions for protesting the Charge, variance process, and information regarding the upcoming public hearing on August 1, 2025 at 10am.
- b. The next meeting of Paso Robles Area Groundwater Authority (PRAGA) is scheduled for July 23, 2025.

VII. Review and Consider Adoption of SSJWD Budget for FY 2025-26

Treasurer Stephanie Bertoux presented the budget for fiscal year 2025-26. The projected income totaling \$401,140.26 is based on the current assessment levels of \$35 per irrigated acre, \$0.11 per non-irrigated acre, and \$7.50 per residence. The projected expense budget is \$228,913.20 plus a 10% contingency of \$22,891.32 for a total of \$251,804.52. The projected expense budget assumes the passage of Prop 218 and does not include any contributions to the Paso Robles Area Groundwater Authority's (PRAGA's) operating budget for FY 2025-26. SSJGSA's share of the PBCC/PRAGA Budget for FY 2024-25 (20.2%) was \$121,202.14.

The following motion was made by Director Turrentine, seconded by Director Shady, and passed 3-0 with a roll call vote.

MOTION – Approve the budget for fiscal year 2025-26, as presented.

VIII. Consider Resolution 25-002 Announcing the November 2025 District Election and Related Procedures

A general election is scheduled to be held in Shandon-San Juan Water District on November 4, 2025 for the office of Director. There are 3 seats to be filled. To be qualified, a candidate must be over the age of 18 years and either a holder of title to land within the District or the legal representative of a holder of title to land within the District.

Vice President Sinton reviewed Resolution 25-002 outlining the following schedule and procedures for implementing and conducting the November 4, 2025 election.

- July 2, 2025 – SSJWD to submit the Notice of Election to County of San Luis Obispo
- July 7, 2025 to August 6, 2025 – SSJWD to publish Notice of Election in a newspaper of general circulation
- July 14, 2025 to August 8, 2025 – SSJWD to make official Declaration of Candidacy Forms available
- August 8, 2025 – Declaration of Candidacy forms due to SSJWD

The following motion was made by Director Shady, seconded by Director Turrentine, and passed 3-0 with a roll call vote.

MOTION – Approve Resolution 25-002 Announcing the November 2025 District Election and Related Procedures, as presented.

IX. Nomination for LAFCO Special District Alternate Member

The nomination period for the LAFCO Special District Alternate Member is June 23, 2025 through August 22, 2025. The Board did not propose any candidates for consideration.

X. Next Meeting

The Board of Directors meeting on Wednesday, July 23, 2025 at 9am is cancelled. The Board of Directors will hold a special meeting on Wednesday, August 13, 2025 at 9am.

XI. Adjourn

Vice President Sinton adjourned the meeting at 9:41am.

Accepted:

Stephanie Bertoux, Secretary
August 13, 2025



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

Secretary/Treasurer's Report: June 21, 2025 – August 8, 2025

Date: August 8, 2025

To: Shandon-San Juan Water District Board of Directors

From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

Assessments and Income:

On July 24, 2024, SSJWD levied assessments for FY 2024-25 totaling \$401,140.26. \$400,378.16 was collected. Resolution 25-003 authorizing the levy and collection of assessments for FY 2025-26 will be considered at the August 13, 2025 Board meeting.

Account Receivable:

The A/R total for FY 2024-25 Assessments to-date is \$762.10.

Expenses:

Expenses for the period totaled \$8,824.84; \$6,346 will be accrued to FY 24-25 and \$2,478.84 will be accrued to FY 25-26.

FY 2024-25 Budget Summary

	FY 24-25 Budget	FY 24-25 Actual
Income	\$401,140.26	\$406,013.33*
Expenses	\$351,085.28	\$334,630.03
Contingency (10%)	\$35,108.53	\$0
YE Balance	\$14,946.45	\$71,383.30

*\$400,378.16 Assessments + \$5,635.17 – PRIOR funds (one-time disbursement)

FY 2025-26 Budget Summary

	FY 25-26 Budget	FY 25-26 YTD
Income	\$401,140.26	\$0
Expenses	\$228,913.20	\$2,478.84
Contingency (10%)	\$22,891.32	\$0

District Assets as of August 8, 2025:

Total Cash Position: \$733,996.21

- Bank Balance: After paying expenses noted above, the District has a cash position of \$191,822.90
- Investment Account Balance: \$542,173.29
 - \$400,000 – initial investment on July 1, 2024.
 - \$120,000 – investment authorized by SSJWD Board on January 22, 2025.
 - \$22,173.29 – earned July 1, 2024 – July 31, 2025 (reinvested)

Insurance Policy Renewal

SSJWD's insurance policy was renewed. The current policy period is August 7, 2025 – August 7, 2026.

Board Training & Certifications

- Form 700s (Conflict of Interest Statements) are due April 1 of each year. Directors must file with the County of SLO and the FPPC.
 - County of SLO – file electronically with Netfile. Each Director should have received an email from the County. <https://www.netfile.com/filer> Select Local Filer Log In from the white, pull down Log-In Button in top right corner.
 - With SB1156 now in effect (as of January 1, 2025), Board members are required to file Form 700s with the Fair Political Practices Commission (FPPC) in addition to the County of SLO. The SSJWD account is set up. Each Director should have received an email from FPPC with log-in information. <https://form700.fppc.ca.gov/>
- Ethics Training is required every two years. <https://localethics.fppc.ca.gov/login.aspx>.
- Anti-Sexual Harassment Training is required every two years. <https://calcivilrights.ca.gov/shpt/>

Director	COI – Form 700 FPPC (Due by April 1, 2025)	COI – Form 700 County of SLO (Due by April 1, 2025)	Ethics Training (Required Every 2 Years)	Anti-Sexual Harassment Training (Required Every 2 Years)
Willy Cunha	DONE	DONE	Next Due Date 03/18/27	Next Due Date 03/18/27
Marshall Miller	DONE	DONE	NEED TO COMPLETE	NEED TO COMPLETE
Ray Shady	DONE	DONE	Next Due Date 09/23/25	Next Due Date 09/23/26
Steve Sinton	DONE	DONE	Next Due Date 06/24/27	NEED TO COMPLETE
Matt Turrentine	DONE	DONE	Next Due Date 05/07/27	Next Due Date 05/07/27

PASO ROBLES AREA GROUNDWATER AUTHORITY
August 1, 2025

Agenda Item #8 – Alternative Revenue Options

Recommendation

None; information only.

Prepared By

Taylor Blakslee, Interim Administrative Support Services / Claire Collins, Legal Counsel

Discussion

On May 28, 2025, the Paso Robles Area Groundwater Authority (PRAGA) Board of Directors authorized staff to release a draft Cost of Service Study consistent with the requirements of Water Code section 10730.2. On June 9, 2025, a notice for the proposed groundwater charge program was distributed to the owners of approximately 1,300 parcels.

A public hearing is scheduled for August 1, 2025, at 10 a.m. to tabulate protests and consider placing proposed charges on the tax roll if the proposed groundwater charge is adopted.

If the proposed groundwater charge program is not adopted, then the Board may consider establishing an alternative funding mechanism. Presented below are three alternatives. PRAGA staff, after consulting with GSA staff, **recommends option 2.**

Staff requests Board feedback on these options at the August 1, 2025, Board meeting. Staff will incorporate any Board feedback and present these options for formal Board direction at a subsequent meeting (planned for early August).

	Funding Components	Process	Considerations
Option 1	GSA Contributions	<ol style="list-style-type: none">1. Board to revise the Fiscal Year (FY) 25-26 budget in early August.2. Revenue needs for the remainder of Calendar 2025 to be funded by GSA contributions per the JPA and consider voluntary contributions for January-June 2026.	<ul style="list-style-type: none">• Low implementation costs.• Most restrictive revenue potential.• Potentially quickest revenue option.• Not all GSAs may have available funding.

Option 2 <i>Staff Recommendation</i>	Gap Funding + Prop 26 Rate Process	<ol style="list-style-type: none"> 1. Board to revise the FY 25-26 budget in early August. 2. Secure gap funding (GSA contributions/or loan). 3. Initiate a Prop 26 process by late August 4. Public hearing in September. 5. Invoices and payments in October/November. 	<ul style="list-style-type: none"> • Moderate implementation costs. • More flexible revenue potential. • Ability to incorporate additional ET months. • Direct bill costs first year. • Simplified process (no protest process). • Reduced flexibility on project funding.
Option 3	Gap Funding + Prop 218 Rate Process	<ol style="list-style-type: none"> 1. Board to revise the FY 25-26 budget in early August. 2. Secure gap funding (GSA contributions/or loan). 3. Undertake a new Prop 218 process (immediately, or in time to fund FY 26-27). 	<ul style="list-style-type: none"> • Higher implementation costs. • Most flexible revenue potential. • Ability to incorporate additional ET months and improved data (i.e. parcel). • Direct bill costs first year. • Greater flexibility on project funding. • Risk of majority protest.

Additional Information on Alternative Funding Options

Prop 26 Process (Water Code Section 10730):

“(a) A groundwater sustainability agency may impose fees, including, but not limited to, permit fees and fees on groundwater extraction or other regulated activity, to fund the costs of a groundwater sustainability program, including, but not limited to, preparation, adoption, and amendment of a groundwater sustainability plan, and investigations, inspections, compliance assistance, enforcement, and program administration, including a prudent reserve. A groundwater sustainability agency shall not impose a fee pursuant to this subdivision on a de minimis extractor unless the agency has regulated the users pursuant to this part.

(b)(1) Prior to imposing or increasing a fee, a groundwater sustainability agency shall hold at least one public meeting, at which oral or written presentations may be made as part of the meeting.

(2) Notice of the time and place of the meeting shall include a general explanation of the matter to be considered and a statement that the data required by this section is available. The notice shall be provided by publication pursuant to Section 6066 of the Government Code, by posting notice on the Internet Web site of the groundwater sustainability agency, and by mail to any interested party who files a written request with the agency for mailed notice of the meeting on new or increased fees. A written request for mailed notices shall be valid for one year from the date that the request is made and may be renewed by making a written request on or before April 1 of each year.

(3) At least 20 days prior to the meeting, the groundwater sustainability agency shall make available to the public data upon which the proposed fee is based.

(c) Any action by a groundwater sustainability agency to impose or increase a fee shall be taken only by ordinance or resolution.

(d)(1) As an alternative method for the collection of fees imposed pursuant to this section, a groundwater sustainability agency may adopt a resolution requesting collection of the fees in the same manner as ordinary municipal ad valorem taxes.

(2) A resolution described in paragraph (1) shall be adopted and furnished to the county auditor-controller and board of supervisors on or before August 1 of each year that the alternative collection of the fees is being requested. The resolution shall include a list of parcels and the amount to be collected for each parcel.”

* * *

SHANDON-SAN JUAN WATER DISTRICT

BUDGET FOR FY 2025-26

Adopted June 27, 2025

INCOME	2024-25 BUDGET \$35/Irr. Acre	2024-25 YTD	2025-26 BUDGET \$35/Irr. Acre
Assessments (Collected)	\$401,140.26	\$400,378.16	\$401,140.26
Interest Earned (Bank Account)	\$0.00	\$26.33	\$0.00
PRIOR	\$5,635.17	\$5,635.17	\$0.00
Total Income	\$406,775.43	\$406,039.66	\$401,140.26
ANNUAL EXPENSES	2024-25 BUDGET	2024-25 YTD	2025-26 BUDGET
Accounting / Annual Audit	\$6,200.00	\$6,050.00	\$6,200.00
Administration / Contract Labor			
Stephanie Bertoux	\$15,000.00	\$14,250.00	\$17,500.00
Randy Diffenbaugh	\$0.00	\$0.00	\$25,000.00
Bank Fees	\$30.00	\$30.00	\$30.00
Board Training	\$1,000.00	\$0.00	\$0.00
Checks/Stamps/QBO	\$105.00	\$483.69	\$105.00
District General Election	\$0.00	\$0.00	\$0.00
Insurance	\$2,700.00	\$2,478.84	\$2,600.00
LAFCO Fees for Special Districts	\$884.78	\$884.78	\$910.00
Legal Fees	\$45,000.00	\$18,885.25	\$25,000.00
P.O. Box Fees	\$0.00	\$0.00	\$0.00
Public Notices	\$108.00	\$60.00	\$108.00
Taxes Withheld (Bank Account)	\$50.00	\$6.28	\$10.00
Website Fees/Email Accounts/Domain Name	\$925.00	\$1,067.70	\$1,067.70
TOTAL OPERATING	\$72,002.78	\$44,196.54	\$78,530.70
Percentage of Expenses	21%	13%	34%
GSP IMP., STUDIES, AND PROJECTS	2024-25 BUDGET	2024-25 YTD	2025-26 BUDGET
Applications to SWRCB	\$0.00	\$0.00	\$0.00
Project Consulting	\$50,000.00	\$90,947.60	\$50,000.00
Flood Water Capture & Recharge Study	\$0.00	\$0.00	\$0.00
GSP Economic Impact Study	\$0.00	\$0.00	\$0.00
Monitoring Network	\$65,000.00	\$50,700.00	\$55,000.00
On-Call Hydrogeologic Services	\$30,000.00	\$12,557.75	\$30,000.00
**PBCC/PRAGA Budget - SSJGSA Share			
GSP Annual Report	\$20,141.00	\$20,141.00	\$0.00
Periodic Evaluation (5-Year Update)	\$53,342.14	\$53,342.14	\$0.00
Unused PBCC Funds to PRAGA	\$47,719.00	\$47,719.00	\$0.00
PRAGA - Rural Domestic/De Minimis Users	\$0.00	\$0.00	\$2,500.00
Public Outreach	\$12,882.50	\$8,680.00	\$12,882.50
Public Funding Consultant	\$0.00	\$0.00	\$0.00
TOTAL PMAs AND STUDIES	\$279,084.64	\$284,087.49	\$150,382.50
Percentage of Expenses	79%	87%	66%
TOTAL	2024-25 BUDGET	2024-25 YTD	2025-26 BUDGET
Total Income	\$406,775.43	\$406,039.66	\$401,140.26
Expenses	\$351,087.42	\$328,284.03	\$228,913.20
Contingency (10% of Expenses)	\$35,108.74	\$0.00	\$22,891.32
Total Expenses	\$386,196.16	\$328,284.03	\$251,804.52
YE Balance	\$20,579.27	\$77,755.63	\$149,335.74

**SSJGSA Share of PBCC/PRAGA Budget for FY 24-25 - 20.2% - \$121,202.14. No Contribution for FY 25-26.

GSP Annual Report - \$20,141

Periodic Evaluation (5 Year Update) - \$53,342.14

Unspent Funds to PRAGA per JPA Agreement - \$47,719

PASO ROBLES AREA GROUNDWATER AUTHORITY
August 1, 2025

Agenda Item #9 – Treasurer’s Report

Recommendation

None; information only.

Prepared By

Jerry Reaugh, Treasurer

Discussion

The Treasurer’s Report from Jerry Reaugh is provided as Attachment 1.

* * *



Financial Commitment Analysis

- Looks like a Cash Flow Analysis but only different
- Financial Commitment the JPA is responsible for



PRAGA

Current Financial Commitment Analysis

Cash receipts

	Apr	May	June	July	August	September
Contribution - PBCC Residual Funds from GSAs	\$ 229,148					\$ 229,148
Funding direct from GSA Members					\$ 250,000	\$ 250,000
Prop 218 Parcel Fees						\$ -
Gap Funding (temporary), to be reimbursed?						\$ -
Loan proceeds						\$ -
Total cash receipts	\$ 229,148	\$ -	\$ -	\$ -	\$ 250,000	\$ 479,148

Committed Expenses Accrued and/or Paid

	Apr	May	June	July	August	September
Hallmark Administrative (Startup Apr May Jun est.)	\$ 40,000					\$ 40,000
Hallmark Meeting Support per contract		\$ 15,000	\$ 10,000	\$ 10,000		\$ 35,000
Hallmark - remaining expenses per contract		\$ 15,000	\$ 15,000	\$ 12,000		\$ 42,000
JPA Legal Counsel (Startup May & June est.)	\$ 62,000					\$ 62,000
JPA Legal Counsel (continuing expenses, est.)		\$ 15,000	\$ 10,000	\$ 10,000		\$ 35,000
JPA Startup Expenses incl May June	\$ 5,000	\$ 2,000	\$ 2,000	\$ 2,000		\$ 11,000
SCI Contract for completion of 218			\$ 40,830			\$ 40,830
Anticipated Land IQ Contract for ET data support 218			\$ 41,000			\$ 41,000
Interfacing with County Tax Collector		\$ 5,000	\$ 2,000	\$ 2,000		\$ 9,000
Insurance: Liability & D&O	\$ 5,500		\$ 12,000			\$ 17,500
Land IQ Annual Contract for '25-'26			\$ 90,000			\$ 90,000
JPA Operations & Programs	\$ 0	\$ 0	\$ 0	\$ 0		\$ 0
Contingency			\$ 10,000	\$ 10,000		\$ 0
Subtotal Monthly expenditures	\$ 112,500	\$ 52,000	\$ 232,830	\$ 46,000		\$ 443,330
Un-committed funds available (end of month)	\$ 116,648	\$ 64,648	\$ (168,182)	\$ 35,818		\$ 35,818



- Who's responsible for the deficit?
- JPA says:

“To the extent the FY 2024-2025 PBCC Budget is insufficient to cover Authority costs through December 2025 and additional funding has been approved by an affirmative vote of three (3) of the four (4) Directors, the Members agree to contribute to the additional funding . . . “

- MOA split
 - County 33%
 - EPC 30%
 - SSJ 21%
 - City 16%



- When?
- Need to start the process now

**SHANDON-SAN JUAN WATER DISTRICT
SHANDON-SAN JUAN GROUNDWATER SUSTAINABILITY AGENCY**

**RESOLUTION 25-003
RESOLUTION AUTHORIZING LEVY AND COLLECTION OF 2025 ASSESSMENT FOR
FISCAL YEAR 2025/2026**

WHEREAS, as authorized by Water Code Section 36550 *et seq.* and pursuant to Proposition 218 (Article XIID, Section 4 of the California Constitution), this Board has determined that it is necessary to adopt an assessment to cover certain of the District's estimated costs in order to confer special benefits to the assessed property; and

WHEREAS, on May 23, 2017, this Board of Directors passed and adopted a Resolution that, among other things, (1) outlined procedures to be used in an assessment ballot proceeding for adopting the proposed Assessment, (2) adopted the Engineer's Report and called for an assessment ballot proceeding, (3) scheduled the Assessment hearing, and (4) directed district personnel to prepare and send notices and ballots for the proceeding; and

WHEREAS, in furtherance of said Resolution, this Board received an Engineer's Report, entitled "Engineer's Report for the Shandon-San Juan Water District" prepared for the District in compliance with Proposition 218 by the Wallace Group, which includes a detailed roll of the parcels within the District that would be subject to the proposed assessment; and

WHEREAS, the Engineer's Report identified the District's anticipated costs and required revenues; and

WHEREAS, the Engineer's Report recommends, among other things, splitting lands within the District into Non-Irrigated Lands and Irrigated Lands as authorized by Water Code section 36579, with Non-Irrigated Lands being assessed only for District operations component of the Assessment and Irrigated Lands being assessed all components of the Assessment; and

WHEREAS, upon tabulating the votes at the conclusion of the assessment hearing conducted July 25, 2017, the weighted ballots in favor of the proposed Assessment outweigh the weighted ballots in opposition, with the results being 434,963 votes in favor of the assessment and 23,144 votes in opposition; and

WHEREAS, this Assessment Ballot Proceeding was carried out in accordance with the Board of Director's May 23, 2017 Resolution, including a hearing conducted July 25, 2017; and

WHEREAS, Government Code Section 53753 of the Proposition 218 Omnibus Implementation Act provides that any agency that complies with the notice, protest, and hearing requirements of that Act is not required to comply with any other statutory notice, protest, and hearing requirements, and accordingly, the proceedings conducted in 2017 with respect to notice, protest, and hearing requirements have been conducted in accordance with the Omnibus Implementation Act, rather than the Water Code; and

WHEREAS, as provided by Water Code Section 36578(d), the proposed Assessment having been levied under the alternate provisions of Section 36577 through 36579, the proceedings for carrying out the Assessment shall be carried out by the Board and the Secretary of the District, rather than the Clerk of the Board of Supervisors;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SHANDON-SAN JUAN WATER DISTRICT does hereby resolve, declare and order as follows:

- 1) **Proceedings to Levy and Collect 2025 Assessment.** The following procedures shall be used by the District in levying and collecting the 2025 Assessment, as required by Division 13, Part 7 of the Water Code and Article XIID, Section 4 of the California Constitution:
 - A. **2025 Assessment:** The Board determines that less than the full amount of the Assessment authorized by the Assessment Ballot Proceedings for 2025 shall be levied, **that being \$0.11 per acre for Non-Irrigated lands, \$35.00 per acre for Irrigated lands and \$7.50 per parcel for residential.** Provided, however, this Board determines for FY 2025/26 that it will not levy an assessment on any parcel (or in the case of a landowners owning multiple parcels the collective parcels owned) where the total amount levied is less than \$25.00 because the estimated average cost of levying and collecting same exceed the assessment collected.
 - B. **Assessment Book.** The Secretary has cause to be prepared an integrated version of the roll and Assessment Book (the "Integrated Roll"). As provided by Water Code 36725, within 10 days, the President and Secretary shall sign duplicate copies of the following documents, which shall be attached to the Assessment Book:
 1. A list of all parcels of land subject to the Assessment, that being the Integrated Roll. The list shall specify within each parcel the number of acres of Irrigated Land, the number of acres of Non-Irrigated Land, and number of residential parcels;
 2. The order of the Board of Directors fixing the assessment, that being a copy of this Resolution; and
 3. The annual estimate of the Board of Directors, that being the District 2025 Budget.
 - C. **Charging the Assessment:** Within 10 days after the obligations in the previous paragraph are completed, the Assessor and Tax Collector (since the offices of Treasurer, Assessor and tax Collector have been combined as authorized by Water Code Section 34711) shall compute and charge due on each parcel, and file the Assessment Book, that being the Integrated Roll which identifies by landowner and parcels of each landowner the acreage subject to the Assessment and the amount of the Assessment levied with respect to each parcel. Once the Assessment Book has been filed, the Assessments listed shall be due and payable to the Tax Collector of the District.
 - D. **Lien.** Pursuant to Water Code Section 36825 upon filing the Assessment Book with the Tax Collector the assessment and any penalties for delinquencies shall constituent a lien on the lands the subject of the Assessment.
 - E. **Notice of Assessment.** Within 10 days of the Assessment being due and payable the Assessor shall publish a notice as specified by Water Code Section 36826, including the date the Assessment are due and payable, the time when Assessments are delinquent, which is six months from when they become due as provided by Water Code Section 36950, and that a delinquency penalty of 5 percent of the amount delinquent will be applicable; provided, however that landowners will be asked to make payment of the Assessments within 30 days of the date due and payable.

- 2. Other Matters.** The District's staff and officers are authorized and directed to do all things necessary to collect the assessments consistent with applicable law.

All the foregoing being on motion of Director _____, seconded by Director _____, and authorized by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly passed and adopted by said Board of Directors on August 13, 2025.

WITNESS my hand of said Board of Directors, August 13, 2025.

Stephanie Bertoux
Secretary of the Board of Directors

First Amendment to Agreement between Tripepi Smith & Associates and the Shandon-San Juan Water District for General Communications Support

This First Amendment to the Agreement is made and entered into by and between the SHANDON-SAN JUAN WATER DISTRICT, a special district ("District") and TRIPEPI SMITH & ASSOCIATES, INC., a California corporation ("Consultant"). The District and Consultant mutually agree to amend the existing Agreement entered into on July 25, 2024 as follows:

RECITALS

A. On July 25, 2024, the District entered into an Agreement with Consultant for public outreach and communications services ("Agreement") through July 24, 2025.

B. The District and Contractor now desire to amend the Agreement to extend the original contract term under the Agreement ("First Amendment").

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 3.1 – **Time of Performance: Effective Date**. The District and the Consultant agree to amend Section 3.1 of the Agreement, "Time of Performance: Effective Date" such that term of the Agreement shall extend through October 31, 2025.

2. All terms, conditions, and other provisions of the Agreement, including all exhibits, not affected by this First Amendment shall remain in full force and effect.

3. The parties agree that this First Amendment will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment on the 13th day of August 2025, at Irvine, California.

THE SHANDON-SAN JUAN WATER DISTRICT

By: _____
Stephanie Bertoux, Secretary/Treasurer

Date _____

TRIPEPI SMITH AND ASSOCIATES, INC.

By: _____
Ryder Todd Smith, President

Date _____