



# SHANDON-SAN JUAN WATER DISTRICT

## SHANDON-SAN JUAN GSA

### Secretary/Treasurer’s Report: September 22, 2023 – December 8, 2023

Date: December 8, 2023  
 To: Shandon-San Juan Water District Board of Directors  
 From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

**Assessments for FY 2023/24: \$401,140.26 is due January 26, 2024**

Assessments were levied on July 26, 2023. The notice was posted to SSJWD’s website on August 1, 2023. Invoices were mailed to landowners on August 18, 2023, October 5, 2023, and November 27, 2023. Penalties apply after January 26, 2024.

**Income:**

Income for the period totaled \$106,804.90 from FY 23-24 Assessments.

- 10/04/23 Deposit: \$106,551.44
- 12/07/23 Deposit: \$253.46

**Account Receivable:**

The A/R total for FY 23-24 Assessments is \$166,345.88.

**Expenses**

Expenses for the period totaled \$23,833.26.

**FY 2023-24 Budget Summary – Year to Date**

	FY 23-24 Budget	FY 23-24 YTD Total	FY 23-24 Balance
Income	\$401,140.26	\$234,794.38	\$166,345.88
Expenses	\$305,414.75	\$77,132.71	\$228,282.04
Contingency (10%)	\$30,500 (could move to project fund at year end if unused)	\$0	\$30,500
Projected YE Balance	\$65,225.51 (could move to project fund at year end)		

**Cash Position**

After paying expenses noted above, the District has a current cash position of \$544,195.33. Managing on a cash basis, the District’s fund balance is:

- \$258,782.04 – Remaining operating funds for FY 23-24 plus 10% contingency
- \$285,413.29 – Funds earmarked for GSP Implementation projects, management actions, and studies

### Board Training & Certifications

- Form 700s filed through Netfile. Each Director should have received an email from the County.
- Ethics Training is required every two years. <https://localethics.fppc.ca.gov/login.aspx>.
- Sexual Harassment Training is required every two years.

Director	COI – Form 700 <i>(Required Annually by April 1)</i>	Ethics Training <i>(Required Biannually)</i>	Sexual Harassment Training <i>(Required Biannually)</i>
Willy Cunha	Completed 01/23/23	Completed 02/17/23	Completed 02/01/23
Marshall Miller	Completed 08/01/23	<b><i>Need to Complete</i></b>	Completed 03/10/23
Ray Shady	Completed 03/13/23	Completed 09/23/23	<b><i>Need to Complete</i></b>
Steve Sinton	Completed 01/29/23	Completed 08/25/22	Completed 03/10/23
Matt Turrentine	Completed 03/10/23	Completed 03/19/23	Completed 03/10/23