



# SHANDON-SAN JUAN WATER DISTRICT

## SHANDON-SAN JUAN GSA

### Secretary/Treasurer's Report: June 21, 2025 – August 8, 2025

Date: August 8, 2025

To: Shandon-San Juan Water District Board of Directors

From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

#### Assessments and Income:

On July 24, 2024, SSJWD levied assessments for FY 2024-25 totaling \$401,140.26. \$400,378.16 was collected. Resolution 25-003 authorizing the levy and collection of assessments for FY 2025-26 will be considered at the August 13, 2025 Board meeting.

#### Account Receivable:

The A/R total for FY 2024-25 Assessments to-date is \$762.10.

#### Expenses:

Expenses for the period totaled \$8,824.84; \$6,346 will be accrued to FY 24-25 and \$2,478.84 will be accrued to FY 25-26.

#### FY 2024-25 Budget Summary

	FY 24-25 Budget	FY 24-25 Actual
Income	\$401,140.26	\$406,013.33*
Expenses	\$351,085.28	\$334,630.03
Contingency (10%)	\$35,108.53	\$0
YE Balance	\$14,946.45	\$71,383.30

\*\$400,378.16 Assessments + \$5,635.17 – PRIOR funds (one-time disbursement)

#### FY 2025-26 Budget Summary

	FY 25-26 Budget	FY 25-26 YTD
Income	\$401,140.26	\$0
Expenses	\$228,913.20	\$2,478.84
Contingency (10%)	\$22,891.32	\$0

#### District Assets as of August 8, 2025:

Total Cash Position: \$733,996.21

- Bank Balance: After paying expenses noted above, the District has a cash position of \$191,822.90
- Investment Account Balance: \$542,173.29
  - \$400,000 – initial investment on July 1, 2024.
  - \$120,000 – investment authorized by SSJWD Board on January 22, 2025.
  - \$22,173.29 – earned July 1, 2024 – July 31, 2025 (reinvested)

### Insurance Policy Renewal

SSJWD's insurance policy was renewed. The current policy period is August 7, 2025 – August 7, 2026.

### Board Training & Certifications

- Form 700s (Conflict of Interest Statements) are due April 1 of each year. Directors must file with the County of SLO and the FPPC.
  - County of SLO – file electronically with Netfile. Each Director should have received an email from the County. <https://www.netfile.com/filer> Select Local Filer Log In from the white, pull down Log-In Button in top right corner.
  - With SB1156 now in effect (as of January 1, 2025), Board members are required to file Form 700s with the Fair Political Practices Commission (FPPC) in addition to the County of SLO. The SSJWD account is set up. Each Director should have received an email from FPPC with log-in information. <https://form700.fppc.ca.gov/>
- Ethics Training is required every two years. <https://localethics.fppc.ca.gov/login.aspx>.
- Anti-Sexual Harassment Training is required every two years. <https://calcivilrights.ca.gov/shpt/>

Director	COI – Form 700 FPPC (Due by April 1, 2025)	COI – Form 700 County of SLO (Due by April 1, 2025)	Ethics Training (Required Every 2 Years)	Anti-Sexual Harassment Training (Required Every 2 Years)
Willy Cunha	DONE	DONE	Next Due Date 03/18/27	Next Due Date 03/18/27
Marshall Miller	DONE	DONE	<b>NEED TO COMPLETE</b>	<b>NEED TO COMPLETE</b>
Ray Shady	DONE	DONE	Next Due Date 09/23/25	Next Due Date 09/23/26
Steve Sinton	DONE	DONE	Next Due Date 06/24/27	<b>NEED TO COMPLETE</b>
Matt Turrentine	DONE	DONE	Next Due Date 05/07/27	Next Due Date 05/07/27