



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

MEETING AGENDA

December 14, 2023

The Board of Directors of the Shandon-San Juan Water District/Shandon-San Juan Groundwater Sustainability Agency will hold a regularly scheduled meeting at **9:00 A.M.** on **Thursday, December 14, 2023**, at the Illy Lodge at Illy Sunnyslope Farms located at 3385 Truesdale Rd., Shandon, CA 93461.

Alternate Locations: Director Miller will participate in the meeting via teleconference from 132 E. Carrillo Street, Santa Barbara, 93101. Director Turrentine will participate in the meeting via teleconference from the lobby of the Geyserville Inn at 21714 Geyserville Avenue, Geyserville, CA 95441.

Virtual Options for Public Participation:

<https://us06web.zoom.us/j/85334639801?pwd=UQw16nAoVwX1va6NbpFqUTQIISJEh.1>

Meeting ID: 853 3463 9801 **Passcode:** 819092 **Dial:** (669) 900-6833

To view supporting documents, go to: <https://www.ssjwd.org/agendas-minutes>

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
 - a. Meeting Minutes – September 27, 2023
 - b. Secretary/Treasurer’s Report – December 8, 2023
5. **Director’s Reports**
 - a. Water Resources Advisory Committee Updates
6. **Paso Basin Cooperative Committee Updates**
 - a. Discuss and Consider Approving Amendment No. 2 to the Memorandum of Agreement Regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin to also Allow the County of San Luis Obispo GSA to Act as the Contracting Agent on Behalf of the Cooperative Committee for the Retention of Consultants.
 - b. Update on SGMA/GSP Implementation
 - c. Next PBCC Meeting is January 24, 2024 @ 4pm
7. **Discuss SLO County Master Water Report and Data Management System**
 - a. Consider Incorporating SGMA Basin Data Management
 - b. Consider Outreach
8. **Next Regularly Scheduled Meeting – Wednesday, January 24, 2024 @ 9am.**
9. **Adjourn**

NOTE: In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Bertoux & Co. 930 Nysted Dr. St. A Solvang, CA 93463 805-451-0841 admin@ssjwd.org. Notification of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting. Copies of Meeting Documents can be found on our District Website <https://www.ssjwd.org/> or requested by contacting Bertoux & Co. 930 Nysted Dr. St. A Solvang, CA 93463 805-451-0841 admin@ssjwd.org.



SHANDON-SAN JUAN WATER DISTRICT SHANDON-SAN JUAN GSA

UNAPPROVED MEETING MINUTES September 27, 2023

The Board of Directors of the Shandon-San Juan Water District (SSJWD) and Shandon-San Juan Groundwater Sustainability Agency (SSJGSA) held a regularly scheduled meeting on Wednesday, September 27, 2023, at 9:00am at the Illy Lodge at Illy Sunnyslope Farms located at 3385 Truesdale Rd., Shandon, CA 93461. Virtual options were made available for public participation. The agenda and all supporting documents were posted at <https://www.ssjwd.org/agendas-minutes>.

I. Call to Order

President Cunha called the meeting to order at 9:00am on Wednesday, September 27, 2023 at Illy Sunnyslope Farms.

II. Roll Call

Directors Present: Willy Cunha Ray Shady
 Marshall Miller Steve Sinton

Directors Absent: Matt Turrentine

III. Public Comment

Brent Burchett commented that the SLO County Farm Bureau’s Annual Meeting is scheduled for October 24, 2023 at 5pm.

IV. Consent Agenda

The Board requested that the monthly Secretary/Treasurer’s Report provide additional details on SSJWD’s cash position to show operating funds, compared to the approved budget, and dedicated project funds. The following motion was made by Director Sinton, seconded by Director Shady, and passed 3-0 with a roll call vote. Director Miller arrived late and did not vote on this item.

MOTION – Approve the minutes from the August 30, 2023 Board meeting and the Secretary/Treasurer’s Report dated September 21, 2023, as presented.

V. Directors Reports

A. Water Resources Advisory Committee: At the September 6, 2023 meeting, the WRAC received a presentation from the City of San Luis Obispo on the Water Resource Recovery Facility Project. The WRAC also received an update from Ad Hoc Committee on Water Sections of the Dana Reserve Project EIR. The next WRAC meeting is November 1, 2023.

VI. Paso Basin Cooperative Committee Updates

- A. MILR TAC – Developing potential project categories and possible demonstration projects, reviewing lessons learned from DOC MILR applicants, reviewing funding requirements, and reviewing funding models from successful MILR programs such as Pajaro.
- B. Blended Water Project TAC – No meeting this month.
- C. Expanded Monitoring Network TAC - Recommended expanded monitoring network to 151 wells

VII. Discuss and Consider SSJGSA’s Well Verification Policy Related to Executive Orders N-7-22 and N-3-23

Director Cunha reviewed the proposed edits to SSJGSA’s existing Consistency Determination Acknowledgement Form to clarify SSJGSA’s position on new and replacement wells.

“The GSA will allow replacement wells and new wells that increase efficiency and reduce overall draw down of water levels, as long as 1) water neutrality is protected there is no net increase of groundwater extraction from the properties served, 2) the new well is not likely to interfere with the production and functioning of existing nearby wells and 3) it would not likely cause subsidence that would adversely impact or damage nearby infrastructure. The GSA will rely on the SLO County required report from a Professional Geologist certifying the likely impacts of the proposed well.”

The following motion was made by Director Sinton, seconded by Director Shady, and passed 4-0 with a roll call vote.

MOTION – Approve the revisions to SSJGSA’s Consistency Determination Acknowledgement Form, as presented.

VIII. Discuss SSJGSA’s Applications to the SRWCB for Supplemental Water

No report from the Subcommittee.

VIII. Next Meeting

The next Board of Directors meeting is scheduled for Wednesday, October 25, 2023, at 9am.

XI. Adjourn

President Cunha adjourned the meeting at 9:50am.

Accepted:

Stephanie Bertoux, Secretary
December 14, 2023



SHANDON-SAN JUAN WATER DISTRICT

SHANDON-SAN JUAN GSA

Secretary/Treasurer's Report: September 22, 2023 – December 8, 2023

Date: December 8, 2023
To: Shandon-San Juan Water District Board of Directors
From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

Assessments for FY 2023/24: \$401,140.26 is due January 26, 2024

Assessments were levied on July 26, 2023. The notice was posted to SSJWD's website on August 1, 2023. Invoices were mailed to landowners on August 18, 2023, October 5, 2023, and November 27, 2023. Penalties apply after January 26, 2024.

Income:

Income for the period totaled \$106,804.90 from FY 23-24 Assessments.

- 10/04/23 Deposit: \$106,551.44
- 12/07/23 Deposit: \$253.46

Account Receivable:

The A/R total for FY 23-24 Assessments is \$166,345.88.

Expenses

Expenses for the period totaled \$23,833.26.

FY 2023-24 Budget Summary – Year to Date

	FY 23-24 Budget	FY 23-24 YTD Total	FY 23-24 Balance
Income	\$401,140.26	\$234,794.38	\$166,345.88
Expenses	\$305,414.75	\$77,132.71	\$228,282.04
Contingency (10%)	\$30,500 (could move to project fund at year end if unused)	\$0	\$30,500
Projected YE Balance	\$65,225.51 (could move to project fund at year end)		

Cash Position

After paying expenses noted above, the District has a current cash position of \$544,195.33. Managing on a cash basis, the District's fund balance is:

- \$258,782.04 – Remaining operating funds for FY 23-24 plus 10% contingency
- \$285,413.29 – Funds earmarked for GSP Implementation projects, management actions, and studies

Board Training & Certifications

- Form 700s filed through Netfile. Each Director should have received an email from the County.
- Ethics Training is required every two years. <https://localethics.fppc.ca.gov/login.aspx>.
- Sexual Harassment Training is required every two years.

Director	COI – Form 700 <i>(Required Annually by April 1)</i>	Ethics Training <i>(Required Biannually)</i>	Sexual Harassment Training <i>(Required Biannually)</i>
Willy Cunha	Completed 01/23/23	Completed 02/17/23	Completed 02/01/23
Marshall Miller	Completed 08/01/23	<i>Need to Complete</i>	Completed 03/10/23
Ray Shady	Completed 03/13/23	Completed 09/23/23	<i>Need to Complete</i>
Steve Sinton	Completed 01/29/23	Completed 08/25/22	Completed 03/10/23
Matt Turrentine	Completed 03/10/23	Completed 03/19/23	Completed 03/10/23

**AMENDMENT NO. 2
TO MEMORANDUM OF AGREEMENT REGARDING
PREPARATION OF A GROUNDWATER SUSTAINABILITY PLAN
FOR THE PASO ROBLES GROUNDWATER BASIN**

This Amendment No. 2 to Memorandum of Agreement regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin (“Amendment No. 2”) is entered into by and between the City of El Paso de Robles (“City”), the San Miguel Community Services District (“SMCSD”), the County of San Luis Obispo (“County”), the Shandon-San Juan Water District (“SSJWD”) and the Estrella-El Pomar-Creston Water District (“EPCWD”) (each a “Party” and collectively, “Parties”).

WHEREAS, on or about September 20, 2017, City, SMCSD, County, SSJWD and the Heritage Ranch Community Services District (“HRCSD”) entered into a Memorandum of Agreement Regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin (“MOA”) for purposes of establishing a framework for preparing a single groundwater sustainability plan for the Paso Robles Area Subbasin (“GSP”) and for continued cooperation among the Parties; and

WHEREAS, HRCSD provided written notice of its withdrawal from the MOA pursuant to Section 9.1 on or around January 18, 2019, and its withdrawal became effective shortly thereafter; and

WHEREAS, on or about March 3, 2020, City, SMCSD, County and SSJWD entered into Amendment No. 1 to the MOA (“Amendment No. 1”) expanding the purpose of the MOA to include serving as the basis for continued cooperation among the Parties during the period between adoption of the GSP by each Party and development of a long-term governance structure for GSP implementation and deleting the provision stating that the MOA would automatically terminate upon the Department of Water Resources’ (“DWR”) approval of the GSP (a copy of Amendment No. 1 is attached hereto as Attachment 1 and incorporated herein by this reference); and

WHEREAS, on June 6, 2023, the County Board of Supervisors adopted a resolution accepting and approving the Addition of Party to Memorandum of Agreement regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin signed by EPCWD; and

WHEREAS, subsequent to entering into the MOA, the County created a Groundwater Sustainability Department, and its Department head has taken on a leadership role with respect to implementation of the MOA by e.g. preparing Paso Basin Cooperative Committee (“Cooperative Committee”) meeting agendas, applying for and administering grant funding and engaging consultants for preparation of the annual

reports notwithstanding the terms of the MOA, including, without limitation, Section 6 pursuant to which the City agrees to act as the contracting agent on behalf of the Cooperative Committee; and

WHEREAS, on or about June 20, 2023, DWR approved the GSP developed under the terms of the MOA; and

WHEREAS, given that long-term governance options for the Basin are still being explored and will likely be informed by recent Cooperative Committee initiatives related to implementation of the GSP and for which consultants will likely be retained, the Parties would like to amend the MOA to clarify that the County may also serve as the contracting agent consistent with the terms and conditions set forth in Section 6 of the MOA.

NOW, THEREFORE, the Parties agree with the above recitals, and hereby further agree as follows:

1. Section 6.7 is hereby added to the MOA and shall hereafter be and read as follows:

Notwithstanding the foregoing, the County may also act as the contracting agent on behalf of the Cooperative Committee with respect to the retention of any and all consultants subject to approval by the Cooperative Committee. If the County acts as the contracting agent, the same provisions applicable to the City under this Section 6 shall apply to the County excepting that the County shall follow its own procurement policies in the engagement of such consultant(s) with inclusion of the Parties and Cooperative Committee in the selection of any consultant as set forth in Section 6.3 above. In addition, notwithstanding Section 5.3, the Parties agree that the County shall calculate each Party's payment obligation based on the following percentages: City – 15.2%; SMCS D – 3.0%; SSJWD – 20.2%; County – 32.3% and EPCWD – 29.3%; and provided that each Party has approved a budget that includes such consultant costs or its share of such consultant costs, each Party shall remit payment to the County within thirty (30) days upon receipt of an invoice from the County that reflects the above percentages.

2. Except as expressly modified by this Amendment No. 2, all terms and provisions of the MOA, as amended by Amendment No. 1, shall remain in full force and effect.
3. This Amendment No. 2 shall be effective as of the date that it has been signed by all Parties.

IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 2 on the dates shown below.

CITY OF EL PASO DE ROBLES

SHANDON SAN JUAN WATER DISTRICT

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

COUNTY OF SAN LUIS OBISPO

SAN MIGUEL COMMUNITY SERVICES DISTRICT

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

ESTRELLA-EL POMAR-CRESTON
WATER DISTRICT

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL
FORM AND EFFECT

By: _____

Its: _____

Date: _____

ATTACHMENT 1
AMENDMENT NO. 1



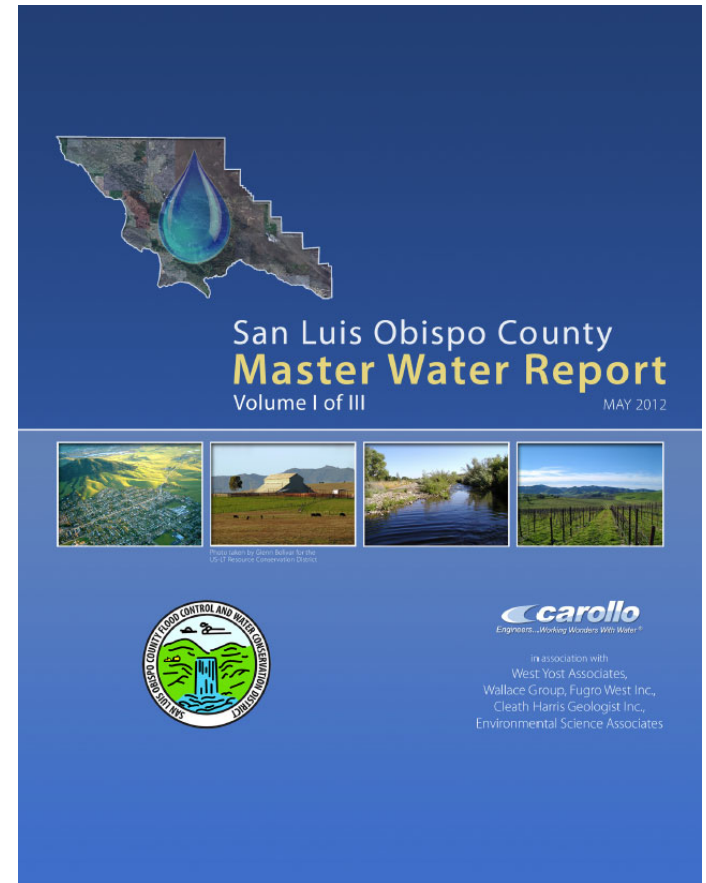
Master Water Report and Information System Update

June 7, 2022

www.slocounty.ca.gov

Presentation Outline

- Background
- Project Overview
 - Goals
 - Scope
 - Funding
- Recommendation



Background

- SLO County Flood Control and Water Conservation District
- 2012 Master Water Report
- Priorities
- Future decisions



Project Goals

- Automated system
- Go beyond potable water
- Water supply & demand
- Inform decision-makers and the public

Table 4.24 Morro Bay and Chorro Valley Water Demand and Supply

	Morro Bay	CMC ⁽²⁾	Camp San Luis Obispo (National Guard) ⁽²⁾	County Operations Center/Office of Education ⁽²⁾	Cuesta College ⁽²⁾
Demand					
Existing Demand (AFY)	1,620 ⁽¹⁾	1,135	138	94	125
Forecast Demand (AFY)	2,040 ⁽¹⁾	1,135	138	94	125
Supply					
State Water Project (AFY) ⁽³⁾	1,313	735 ⁽⁴⁾	0	150 ⁽⁴⁾	140 ⁽⁴⁾
Desalination Plant (AFY)	645	0	0	0	0
Whale Rock Reservoir (AFY)	0 ⁽⁵⁾	420	0	25 ⁽⁶⁾	0
Chorro Reservoir (AFY)	0	25 ⁽⁷⁾	140	0	0
Morro Valley Basin (AFY) ⁽⁸⁾	581	0	0	0	0
Chorro Valley Basin (AFY) ⁽⁹⁾	566	0	200 ⁽¹⁰⁾	0	0
Other Groundwater Supply Sources (AFY)	0	0	0	0	0
Recycled Water (AFY)	0	0	0	0	0
SWRCB Water Diversions (AFY)	0	0	0	3	0
Total Supply (AFY)	3,105	1,180	340	178	140

Notes:

1. Water demands based on the 2005 Urban Water Management Plan (UWMP), which will be updated for the 2010 UWMP. Year 2009 demands were less than 1,620 AFY.
2. Part of Chorro Valley Water System.
3. State Water Project average allocation assumed 66 percent of contract water service amount.
4. CMC receives 60 AFY of Cuesta College 200 AFY allocation. County Operations Center provides up to 275 AFY from their 425 AFY State Water Project allocation to CMC. Totals in table reflect these agreements.
5. Mutual aid agreements with CMC and Whale Rock Commission for emergency supply only.

Table 4.24, Master Water Report, San Luis Obispo County Flood Control and Water Conservation District, 2012



Project Scope

Project Tasks

1. Project Management

2. Stakeholder Outreach

3. Data and Information Audit

4. DIMS Alternatives Analysis and Selection

5. DIMS Development

6. Reporting Tools Development

7. Master Water Report Update

8. Operations Model



Conceptual Digital Master Water Report



Water Resource Apps

Water Resource Data and Information Management System (DIMS)

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[NEXT SLIDE](#)

Tools for tracking and analyzing water resources

GIS-based tools for tracking water supply, demands, projections, management strategies and water infrastructure projects



Supply Manager

Collect, evaluate and quantify water supplies from multiple sources for current and future scenarios



Demand Manager

Identify and quantify current and projected water demands for multiple users



Forecast Analyzer

Compare supply and demand projections to quantify future needs across local planning and regional areas



Water Strategies

Find and track water management strategies aligned with supply and demand forecasts



Water Reports

Track improvement project status, location and schedule via map / GIS-based interface



Conceptual Digital Supply and Demand

← Supply / Demand

Water
Groundwater Basin

Morro Bay WPA 4 (2012)
Morro Valley Groundwater Basin

MAP

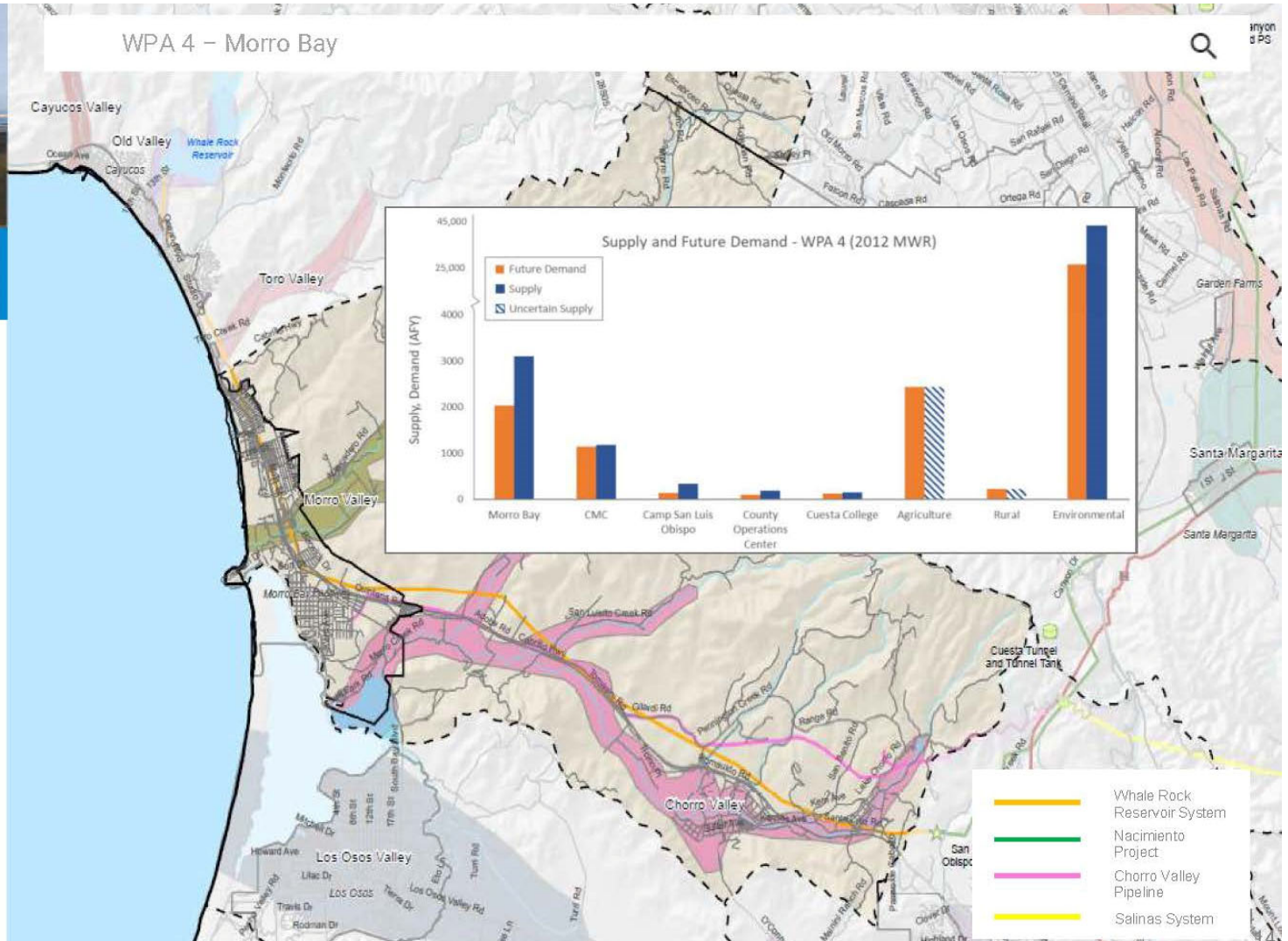
The Morro Valley Groundwater Basin encompasses approximately 1,200 acres (1.9 square miles). The basin is bounded by the Pacific Ocean, the Morro Bay estuary, and by impermeable rock units. This basin is designated by the DWR as Basin 3-41.

Groundwater Users:

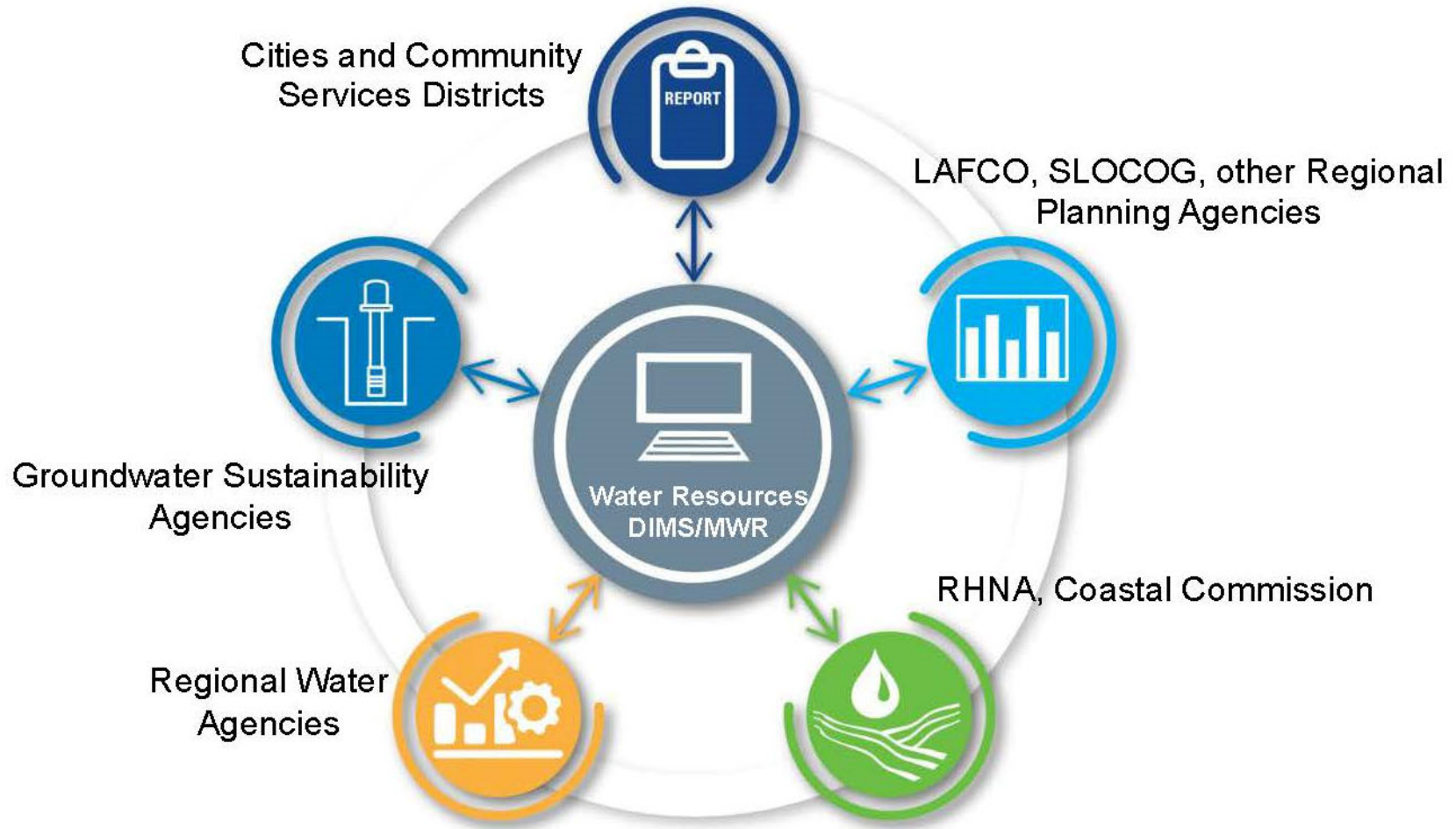
- City of Morro Bay
- Morro Bay Power Plant
- Cement Plant
- Small public water system
- Residential development
- Agriculture

Posted: Andy Baldwin, Carillo Engineers

- Basin Yield: 1,500 AFY
- Basin Size: 1,200 Acres



Project Partners & Stakeholders



Consultant Costs

Task	Phase 1	Phase 2
1. Project Management	\$51,130	\$30,678
2. Stakeholder Engagement	\$147,543	\$74,540
3. Data and Information Audit	\$87,788	\$56,112
4. DIMS Alternatives Analysis and Selection	\$43,436	\$23,922
5. DIMS Development	\$164,022	\$200,214
6. Reporting Tools	\$36,472	\$169,242
7. Master Water Report Update	\$109,129	\$226,960
8. Operations Model	\$0	\$155,180
Total: \$1,576,367	\$639,519	\$936,848



Project Funding

Project Funding
Project Cost
\$1,576,367
Existing Funding
\$228,000 (REAP Grant)
\$721,764 (FCWCD FY21-22 Budget)
District Reserves / Future Grants:
\$626,603

- REAP Grant also provides \$55,003 for project management
- Staff has submitted project for upcoming IRWM Grant
 - \$550,000 grant request
 - BOS date Fall '22
- FY2021-22 District budget included Supply & Demand, studies and more.



Recommendation

1. Approve professional consultant services contract with Carollo Engineers, Inc.;
2. Direct the Director of Public Works, or designee, to pursue grants to offset project costs and return to the Board for grant award approval; and
3. Approve a corresponding budget adjustment in the amount of \$626,603, by 4/5 vote



Questions?

For more information about San Luis Obispo County's water supply, flood control and more, visit our water hub @ www.slocounty.ca.gov/water

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