SHANDON-SAN JUAN WATER DISTRICT
SHANDON-SAN JUAN GSA

Secretary/Treasurer's Report: August 9, 2025 – September 18, 2025

Date: September 18, 2025
To: Shandon-San Juan Water District Board of Directors
From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

Assessments and Income:
On August 13, 2025, SSJWD levied assessments for FY 2025-26 totaling $401,140.26. Income for the period totaled $0.

Account Receivable:
The A/R total for FY 2024-25 Assessments to-date is $762.10.

Expenses:
Expenses for the period totaled $17,650.90.

*The Paso Robles Area Groundwater Authority (PRAGA) submitted a request for financial contributions from the member GSAs to support continued operations through December 2025. SSJGSA's share of the contribution is $63,000. This item will be discussed at the September 24, 2025 Board meeting.

FY 2025-26 Budget Summary
*NOTE: The budget summary below does not include the invoice from PRAGA for $63,000.

	FY 25-26 Budget	FY 25-26 YTD
Income	$401,140.26	$0
Expenses	$228,913.20	$20,129.74
Contingency (10%)	$22,891.32	$0

District Assets as of September 18, 2025:
Total Cash Position: $693,224.60

- Bank Balance: After paying expenses noted above ($17,650.90), the District has a cash position of $149,059.49
- Investment Account Balance: $544,165.11
  - $400,000 – initial investment on July 1, 2024.
  - $120,000 – investment authorized by SSJWD Board on January 22, 2025.
  - $24,165.11 – earned July 1, 2024 – August 31, 2025 (reinvested)

SSJWD Elections Update
Three SSJWD Board member terms are set to expire at the end of 2025. Three Declaration of Candidacy forms were received—Marshall Miller, Ray Shady, and Steve Sinton—for the three available seats. On September 8, 2025. a request was made to the County Board of Supervisors to appoint these individuals in lieu of holding an election and to include the matter on their agenda before December 1, 2025.

Insurance Policy Renewal

SSJWD's insurance policy was renewed. The current policy period is August 7, 2025 – August 7, 2026.

LAFCO Municipal Service Review

LAFCO is responsible for conducting Municipal Service Reviews (MSRs) on a routine basis for all districts within the County. In alignment with LAFCO's approved FY 2025–26 workplan, the MSR process for the Shandon-San Juan Water District has commenced. An initial meeting with LAFCO was held on August 28, 2025. SSJWD furnished all requested documentation for LAFCO to draft the MSR.

Tentative timeline for the MSR process:

- Administrative Draft Completed by LAFCO: September 26
- SSJWD Review Period: September 29 – October 13
- LAFCO Staff Revisions & Finalization: October 14 – October 24
- Public Review Release (21-Day Notice): October 30
- LAFCO Public Hearing: November 20, 2025

Board Training & Certifications

- Form 700s (Conflict of Interest Statements) are due April 1 of each year. Directors must file with the County of SLO and the FPPC.
    - County of SLO – file electronically with Netfile. Each Director should have received an email from the County. https://www.netfile.com/filer Select Local Filer Log In from the white, pull down Log-In Button in top right corner.
    - With SB1156 now in effect (as of January 1, 2025), Board members are required to file Form 700s with the Fair Political Practices Commission (FPPC) in addition to the County of SLO. The SSJWD account is set up. Each Director should have received an email from FPPC with log-in information. https://form700.fppc.ca.gov/
- Ethics Training is required every two years. https://localethics.fppc.ca.gov/login.aspx.
- Anti-Sexual Harassment Training is required every two years. https://calcivilrights.ca.gov/shpt/

Director	COI – Form 700 FPPC *(Due by April 1, 2025)*	COI – Form 700 County of SLO *(Due by April 1, 2025)*	Ethics Training *(Required Every 2 Years)*	Anti-Sexual Harassment Training *(Required Every 2 Years)*
Willy Cunha	DONE	DONE	Next Due Date 03/18/27	Next Due Date 03/18/27
Marshall Miller	DONE	DONE	**NEED TO COMPLETE**	**NEED TO COMPLETE**
Ray Shady	DONE	DONE	Next Due Date 09/23/25	Next Due Date 09/23/26
Steve Sinton	DONE	DONE	Next Due Date 06/24/27	**NEED TO COMPLETE**
Matt Turrentine	DONE	DONE	Next Due Date 05/07/27	Next Due Date 05/07/27