



# SHANDON-SAN JUAN WATER DISTRICT SHANDON-SAN JUAN GSA

## FY 26-27 Budget Narrative

DRAFT June 10, 2026

### Operating Expenses by Category

#### **01 – Accounting**

Preparation and submittal of required annual financial reporting.

- A. Annual Audit
- B. State Controller’s Special District Financial Transaction Report

#### **02 – Administrative Expense**

- A. SSJWD Secretary/Treasurer/Assessor – Stephanie Bertoux. Hourly contract.
- B. SSJGSA Rep. for PRAGA Staff Meetings – Randy Diffenbaugh. Hourly contract.
- C. PO Box
- D. Office Supplies – Postage, checks, envelopes, etc.
- E. Website/Email – Webhosting, domain name, email accounts, subscription
- F. Quickbooks Online – Monthly subscription

#### **03 – District General Election**

Board terms are staggered, with elections held every two years. If a candidate runs unopposed, the County Board of Supervisors appoints the candidate to the District’s Board in lieu of holding an election. If multiple candidates file for a single Board position, the County of San Luis Obispo would administer the election. No election is anticipated this year.

#### **04 – Insurance**

Public Officials Liability & Employment Practices Liability Insurance Policy – renewed annually.

#### **05 – LAFCO Fees**

LAFCO’s annual budget is funded through contributions from Special Districts, Cities, and the County. SSJWD’s share of the Special District allocation is calculated based on the revenues reported in the Annual Reports published by the State Controller’s Office.

#### **06 – Legal Counsel**

General, as needed.

#### **07 – Public Notices**

Publish public notices in local publications, as needed (e.g. assessments, elections, etc.)

## SGMA + GSP Implementation Expenses by Category

### **08 – GSP Projects + Management Actions**

- A. Applications to the SWRCB. The SSJWD submitted two water right Applications to the SWRCB for the purpose of capturing stormwater for groundwater recharge. The SSJWD has engaged a Project Consultant to assist with ongoing coordination with the SWRCB. The concepts that formed the basis for the proposed Project are listed in the GSP as one of the basin wide management actions (Section 9.3) and also as a project (Section 9.5).
- B. MILR Program Implementation – Fallowed Land Registry is now open. Agency-level accounts and reporting access is not yet available. Anticipate some staff time, but no hard costs associated with this line item.
- C. SSJWD Project Priorities – for Board discussion on June 16, 2026. Allocate funds for project exploration.

### **09 – Groundwater Level Monitoring Network**

- A. Monthly Monitoring: SSJWD conducts monthly groundwater level measurements in roughly 42 wells at no cost to participating landowners. The data collected is shared with PRAGA and incorporated into the Data Management System, GSP Annual Report, and various Basin modeling tools. This effort has helped fill critical data gaps and significantly reduce uncertainty in analyses of groundwater elevations and changes in groundwater storage. The cost to SSJWD is roughly \$4,000 per month.
- B. Proposal from Confluence Engineering Solutions for an hourly not to exceed amount of \$10,252 to evaluate potential groundwater level monitoring program cost reductions and optimization measures. The proposal is on the June 16, 2026 agenda for Board discussion.

### **10 – On-Call Hydrogeological Consulting**

SSJWD has an on-call hydrogeological consulting contract with Confluence Engineering Solutions. Tasks could include, but are not limited to:

- Ongoing coordination/consultation with PRAGA and SSJWD Staff
- Board meeting attendance, as needed, at the request of SSJWD
- Feasibility studies, projects and management actions related to GSP implementation
- Evaluate potential groundwater level monitoring network cost reductions and optimization measures
- Assistance with SSJWD budgeting and project planning
- MILR Program – assist SSJWD with reviewing fallowed acreage
- Grant writing assistance

### **11 – Public Outreach**

SSJWD would like to engage a public relations firm to assist with communications and community engagement efforts. In the past, this work has been conducted in partnership with EPCWD; SSJWD will coordinate with EPCWD to evaluate potential collaboration.

### **PRAGA Funding**

The SSJGSA does not anticipate any contributions to PRAGA in FY 2026-27 and is therefore not included in the draft budget.